



# Phoenixsingers

## Committee Meeting - Minutes

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May 9, 2015

The Castle Inn, Framlingham

### Present:

Gill Clare, William Glasse, Liz Hamilton, Janet Lansdale, Peter Moorhouse, Giles Pebody (Chairman) and Judith Russell

### Apologies:

Miranda Barclay, Geraldine Smith and Andrew Vessey

1. The minutes of the meetings held on March 7th and April 22<sup>nd</sup> were approved and signed by the chairman.
2. The Treasurer presented a revised set of costings for the next two concerts and a final result for Carmina Carnival. (Available via the Committee Members' Secure Area of the website.) At this stage it is likely that there will be an overall surplus again this year. Subscription revenue is good, Advertising sales are continuing to go well and Friends income is improving. The next Gift Aid claim will be submitted soon.
3. Progress is being made with negotiations for the joint concert with Woodbridge Choral Society at Snape Maltings on Sunday, 3<sup>rd</sup> April 2016. The repertoire has been agreed and the Kingfisher Orchestra has been booked. The next issues for resolution are the budget and draft heads of agreement for joint working between the two choirs. A treasurers' meeting will be held soon when the main area of challenge around the budget is the way sponsorship and advertising revenue is applied. PM and GC
4. The Concert Planner for Showstopper was reviewed and has been updated. Available online to Committee Members via the secure area of the website.
5. Phoenix has received an invitation to consider singing at Wells Cathedral possibly in Summer 2016 when the Cathedral choir is away. A group will look at all aspects of this and report back with suggestions and a consideration of viability. GP  
JL  
LH
6. It was agreed that a better way of structuring the clear up after post-concert Receptions is required. GP will look at this in more detail and suggest how to plan it. GP
7. We had received a complaint from St. Michael's about positioning of chancel furniture during the last concert. The problem was exacerbated by a lack of guidance and Geraldine Smith had agreed to obtain guidance for the next concert in the church. GS



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- 8. It was agreed that a fee review will be discussed and finalised with Andrew Cantrill; there has not been an increase for three years despite the major contribution that he has made to the life of the choir. PM will follow this through and finalise AC's contract. PM
- 9. It was proposed that a Singing Workshop with Woodbridge Choral Society may be held on 27<sup>th</sup> February 2016. JL is looking into the programme and potential venues and will revert to the committee by e-mail for agreement. JL
- 10. JL reported that the staging removal operation after the last concert had been successful. The team provided by Charles Glasse had done a good job and the Church had been reassembled to the satisfaction of Mary Lamb. It was agreed that Charles Glasse will be asked to resource staging assembly and disassembly for future St. Michaels concerts.
- 11. It was agreed that the tops of the lights need to be replaced. GP and JL will follow this up with Tim Barker. GP JL
- 12. The choir is now at maximum size for the St. Michaels venue. PM agreed to talk to the College about how we can plan dates to be able to utilise the college more often. PM
- 13. It was agreed that money raised from Friends Subscriptions will be used to support singing lessons at Sir Robert Hitcham CEVAP School. PM is discussing this with Andrew Cantrill and will also look into other funding options. There was a discussion about branding for the initiative; Phoenix for Youth was suggested. There has been an increase in the number of Friends following enquiries at the last concert and it was felt likely that Friends will be pleased to know what is happening to the money they provide through their subscriptions. PM
- 14. The next meeting will be held at 9am on Saturday, 27<sup>th</sup> June in the Armoury at the Castle Inn.

Signed.....(Chairman)

Date.....